

**IMHA Board of Directors Meeting**  
**Wednesday, October 18, 2023**



**MINUTES: APPROVED November 29<sup>th</sup>, 2023**

Present: Kendra Bloomfield, Andy Marshall, Brooke Ross, Randy Sheaves, Paul Walkom, Pat Conlin, Mark Read, Scott Parker, Kerri Dixon, Jeff Sutherland, Andrew Ward, Chris Dixon, Nick Cake,

Regrets: Bill Stevenson, Todd Copeland

1. SP made a motion to begin the meeting. 2<sup>nd</sup> by JS. Carried.

**2. Next Steps Check In**

Action items and next steps were reviewed from previous meetings. Many items have been completed and an updated next steps document will be sent out after this meeting with action items to be completed by board members.

3. KD made a motion to **approve the minutes** from the September 17th IMHA Board meeting. 2<sup>nd</sup> by SP. Carried.

KB made a motion to **approve the minutes** from the August 23<sup>rd</sup> IMHA Board meeting. 2<sup>nd</sup> by AW. Carried.

**4. Filling a Vacancy on the IMHA Board of Directors**

AM sent out an email to highlight the IMHA Bylaws regarding filling a vacancy on the Board of Directors.

Experts from the IMHA Bylaws in regard to filling a vacancy are;

9.4 Vacancies:

Any vacancy occurring on the Board may be filled only for the remainder of the current year of the vacated term by Resolution of the Directors then in office provided there is a quorum of Directors then in office. The Board shall invite applications from the Membership for appointment to the vacancy on the Board. The Board shall appoint a replacement Director within thirty (30) days after the Board position was vacated.

8.1 Composition:

a) Eligibility:

A Director:

**8. BOARD OF DIRECTORS**

- i. shall be eighteen (18) or more years of age.
- ii. shall not be an undischarged bankrupt or of unsound mind.
- iii. shall be a Member of the Association at the time of his or her election or appointment.
- iv. shall remain a Member of the Association throughout his or her term of office.

-The Board of Directors will communicate through the website and media platforms the information regarding filling the vacancy and allow members to put forward their name if they are interested in the position. They will show their interest to fill the vacancy on the Board by emailing the President, Andy Marshall. This invite will be posted for one week.

- When the position is filled, it will only be for the remainder of this season. The applicant filling the position can then put forward their name to be nominated and may be voted onto the Board of Directors at the AGM to continue on the board for upcoming seasons. If the position is filled by a current member of the IMHA, they will fill the position and be a voting board

member. If it is filled by someone who is not a current member of IMHA then the applicant will not have voting privileges as a board member for the remainder of this season.

- JS made a motion to move forward in filling the vacancy on the board and post the information to have interested members put forward their name, through the website. 2<sup>nd</sup> by PW. Carried.

#### **5. Beer Tent Report**

KD: This year's Beer Tent that IMHA ran at the Ilderton Fair was a success and we are very happy with how the weekend went. Final numbers are not calculated but this IMHA fundraiser will profit around \$15,000.

-The Ilderton Fair Board communicated that they were also happy about the weekend and how the beer tent was run. They have reached out to say they would like to continue the partnership for the 2024 Ilderton Fair.

KD: When considering the partnership, we need to consider how the weather has been in our favour the past two years, and what a huge undertaking it is to have IMHA run this fundraiser. In 2022 when we ran this fundraiser at the fair, we were responsible for insurance, licenses and all the beverages and materials needed to run the tent. For the current, 2023, year we had to take on more costs by paying for the tent, and the Ilderton Fair board will be taking 5% net revenue. All this needs to be considered before moving forward with this large commitment.

RS: We have to look not only at the profit, but the responsibility and liability IMHA holds when running this fundraising.

-When talking about moving forward with this partnership and considering weather, liability and increased costs that will take away from the success of this fundraiser, there needs to be a clear agreement that must be considered if committing to continue this partnership. IMHA takes on all the liability and responsibility.

#### **6. Development Ice**

MR: With teams away for tournaments, there will be some extra ice open up and rather than giving extra practice ice, we can use this ice for development sessions. There are some local contacts that have communicated interest in coming to run these sessions. The costs should be minimal, paying for extra insurance if the instructors are not members of IMHA.

-MR will compile a list of development opportunities and contact instructors to run these sessions.

- These sessions would be sporadic and will be focused on Boys and Girls U11, U13 and U15 teams.

NEXT STEPS: RS will look at the budget versus actuals to see if there is any extra money in development to cover any costs associated with these sessions. Team Budgets: Fundraising and

#### **7. Team Based Fundraising**

KD: There has been lots of questions about team budgets and fundraising. It is important that we communicate a clear message to everyone. We have put in writing what our expectations are and that is what we ask the membership to follow.

-KD shared a communication page that will be shared with all coaches and team managers that clearly identifies IMHA policies and expectations for team budgets, fundraisers, and sponsorships.

PW: Any products that are purchased with the use of the JETS logo need to be purchased from Pete's Sports.

-Team budgets are to be given to RS by November 1<sup>st</sup>, 2023. They must be submitted before the team will be rostered and given their \$300 development fee.

-Any individual team that receives a sponsorship, against our by-laws, the sponsorship will not be included in IMHA banners of sponsorships, and no tax receipt will be given.

NEXT STEP: AM will email the coaches about the team budgets, sponsorships, and fundraising.

## 5. Round Table

-KD: On photo day there was some miscommunication between the photo day provider and a second company. This second company wanted to interview players. This company and photo day provider are teaming up and wanted to video kids at photo day and do highlights of the season. We asked them not to share or use anything that they taped because they did not have any permission from IMHA members to film at our photo day.

-RS made a motion to approve the following **cheques for processing**:

- Pete's \$745.80 (Socks)

Motion was 2nd by NC. Carried.

-RS: **LIVEbarn** provides IMHA with a quarterly revenue share and that has been received by IMHA (\$695.49).

PC: Provided information to the board about creating a **U10 Select team** consisting of 2012 birth year players from the 3 LM U11 teams.

-With the registration numbers in this age group, there are many players on the HL teams that have played REP hockey in past seasons. Forming this pilot program would allow these players to play with and against similar skilled players and further the development of this age group.

-The Season would consist of 2 tournaments + up to 2 exhibition games/practices per month.

-CD talked about his experience running this type of program. It was a great program but there is some consideration that needs to go into the creation of it because members will want to know who picks the team/coach and the process to create this team.

-To move forward with this, there would have to be clear communication between all the HL teams and coaches.

- RS made a motion to go In Camera. Carried. Discussion to place and board moved out of In Camera discussion.
- NEXT STEPS: PW will make an outline for the process that would be taken to create a U10 Select team as a pilot program for the 2023-2024 season.
- Once the process has been created, IMHA Board of Directors will further review moving forward with this U10 Select team pilot program.

-JS: Certifications for coaches are being tracked through HCR. Coaches need to have the proper certifications before being on a bench and teams cannot be rostered without coaches having their qualifications up to date.

NEXT STEPS: KB and JS will go through the coaches to see what certifications are needed.

-PW is in the middle of doing rosters and trying to get coaches certified right away.

MR: In leu of a JR C game, we have talked about doing a **showcase night**. We want to have 5 games in Ilderton on a Saturday Night. MR will move forward with booking these games for a

Show Case Night in Ilderton. KD will help to organize a food booth, events, and volunteers for this night.

CD: A jersey waiver has been created and 2 teams have not been able to get a jersey rep for their team. These teams will use the waiver to distribute jerseys to their players who will carry their own jerseys and be responsible for payment if any damage occurs or the jersey is misplaced.

AM: **Cash Calendars** have been distributed and lots of people want to buy them because of their chances to win. Many members have talked about beginning to recoup their fundraising fees through this program. There has been lots of positive feedback about this fundraiser from the membership and it is a great fundraiser for IMHA.

AM: **Amalgamation**: Lucan, Ilderton, Parkhill have been moving forward with details of the amalgamation and have a target to begin in the 2025-2026 season.

- An information package is being created with details for the amalgamation to be presented to the memberships. This package will get finalized by the boards, and then get sent out to the membership.
- There will be an information night and vote from the membership before the amalgamation can move forward. OMHA will be present at that vote.

AM: In past seasons IMHA Board Members had their gate fee waived. Now that the gate fee is lumped in with registration, it has not yet been waived for this season. All board members that paid the \$100 gate fee with their child(ren)'s registration fee will be reimbursed for that cost because board members are exempt from paying gate fees.

AM: With the change in IMHA fundraising from credits to cash calendars, there is no extra incentive to be on the board. Looking at other minor sport boards, there are different incentives to be on their board. IMHA needs to consider what makes sense and how we can continue to bring people onto the IMHA board. This topic will be discussed in future board meetings.

6. **Set Next Meeting:** TBD

7. NC made a motion to **adjourn**. 2<sup>nd</sup> by KD. Passed.

### **Motions approved via email:**

October 31<sup>st</sup>, 2023

NC made a motion to move forward in ordering the retractable team banners to display team names and IMHA sponsorships quoted at a total for 26 banners being \$5,552.82. 2<sup>nd</sup> by AW. Carried.

November 1st, 2023

- RS made a motion to approve the following **cheques for processing**:
  - MMC \$41,881.08 (Ice and Facilities Rental)
  - MCRA \$4,724.00 (October Referee's)

2<sup>nd</sup> by MR. Carried.

November 9th, 2023

- RS made a motion to approve the following **cheques for processing**:
    - *Ilderton Agricultural Society*      \$2610.30 (*Beer Tent and Table Rental*)
- 2<sup>nd</sup> by MR. Carried.

November 16th, 2023

- RS made a motion to approve the following **cheques for processing**:
    - *OWHA*      \$12,960.00 (*Association Finances*)
    - *Pete's*      \$1,740.20 (*Jets Pins*)
- 2<sup>nd</sup> by AW. Carried.