

IMHA Board of Directors Meeting

Monday, August 15, 2022

MINUTES – Approved September 8th, 2022



Present: Mike Harding, Andy Marshall, Kendra Bloomfield, Brooke Ross, Paul Walkom, Mark Read, Scott Parker, Jeff Reid, Andrew Ward, Pat Conlin, Kerri Dixon, Jeff Sutherland, Randy Sheaves
Regrets: Chris Dixon, Bill Stevenson, Todd Copeland

1. SP made a **motion to begin** the meeting. 2nd by AM. Carried
2. **Marty Dudgeon: Head Trainer**

Marty and KD have been testing and familiarizing themselves with **PRIVIT** through training sessions. PRIVIT is a secure application that supports the management of player medical information. They have tested it and find it is user friendly from a player/parent and trainer perspective. They would like to pilot a few more profiles to make sure all is running well and then get it out for players and coaches to make their profiles.

- Only team trainer and Marty will have access to the information.
- Players will be assigned to their teams and players that may be called up, both teams will have access to their profile.
- Injuries can be added to player profiles to help support communication. Marty stressed that it should be communication with the trainer, parent/player and doctor for return to play if a player is out for an extended period of time.
- Players must be registered before stepping on the ice this year. The profiles are carried over to future seasons.
- Cost is \$3.00 per player: KD will follow-up on payment process for PRIVIT.

KD made a motion for IMHA to use the PRIVIT application to collect and manage player medical information. 2nd by AM. Carried

-Marty: **Return to play process** for concussions is on the website but we do not currently have a process in place for other injuries where players have had to miss skates (i.e. broken arm etc.).

ACTION: Marty will draft a return to play after injury protocol and bring it back to the board for approval.

-**Action clinic** – One trainer per team is required at the clinic being ran by Marty. Having two trainers assigned to each team is ideal and therefore at least one could attend the clinic, even if a team has a game the same night. It will be held at the Ilderton Community Center with light drink and refreshments provided. When dates are picked there will be information on the website about times and dates.

- When a date is picked the board will assist in booking the community center for the clinic.

-Marty will check and buy new supplies for all the **first aid kits** to assure they have the needed supplies. He will submit the receipts to be reimbursed.

-Marty will be at the coaches meeting to present information about the trainer's role. The date and time is TBD.

3. RS made a motion to approve the following **cheques for processing**:
 - OMHA \$15,235.48 (Insurance & Assessment)

Motion was 2nd by PW. Carried.

4. SP made a motion to **approve the minutes** from the July 18th IMHA Board meeting. 2nd by KD. Carried.

5. **Back to Hockey BBQ** is Monday, September 5th, 2022, from 4:00 to 7:00. At the Ilderton Arena Parking Lot.

KB: The plans for the BBQ are on the Jets Webpage. Tilt will be selling some of their items, but Snipe is unable to attend that day. Some Pete's Sports Ilderton Jets items will be for sale (hats, toques, mini sticks, and t-shirts). The Lion's club is doing the BBQing. There will be a gear swap ran by individuals brining and looking for equipment. There will be an information session for IDP in the Legion. There will be a few items up for draw.

- Board presence will be important to answer questions and help run the event. 2 or 3 volunteers may be utilized but there is not a lot of support needed.

6. **Development Skates and Preseason skates**

-MH: The development skates will be posted for registration through the website. There is a max limit for each session.

-KB: When doing registration on the website paypal is a great option to make a smooth sign up and easier to track registration for the sessions. When we use e-transfers it adds another step, and information can be difficult to track each registration and payment made.

- KB made a motion for IMHA to set up an account for Paypal to help support the development skate registration. 2nd by AM. Carried

7. **Website Update**

MH: Alan is stepping away because his son is playing in another organization. Kendra has been updating herself with the website. Alan will be a point of contact to continue to help support with questions that come up. When updating the schedule MR will communicate with KB about rescheduled games to keep the website updated.

8. **Payment for Registration**

- **Deadline for Payments is August 15th ACTION:** A post will go on the website to remind families that payments are due. After September 1st there will be a \$200-dollar late fee. If players have not paid by this time, they will be considered as not registered and their name will not be on the team roster.
- **ACTION:** MH will send a formal letter to families that have not paid from previous seasons and who are registered to play again this season.

RS: If families did not take their credit from Rafflebox off their payment, we will not chase them to refund them that money.

9. **U5 and Ilderton Skating Club Collaboration**

AM: We are looking to collaborate with the Skating Club to have one of their coaches help for the first 6 weeks of the U5 ice times. It will support the development of player skating.

-Cost ranges from \$22 to \$60/ per hour based on coach experience and qualification.

RS: We are already on a loss from registration for this age group, which was lowered to encourage more registration. It would be a good partnership to begin with the skating club, but we need to consider the costs.

JR: Consider collaborating with the skating club for 4 weeks and then reassess after those sessions.

-AM make a motion to have one senior coach from the skating club help run 4 weeks of the U5 age group starting in October. 2nd by PW. Carried.

10. September Registration Check-in Plan

KB: Girl's tryouts in the Spring ran very smooth. When players arrive, they pay the tryout fee and get their jersey. Players leave their jersey and check in each day, getting the same number. Evaluators and coaches will get a sheet with player jersey colour and number, no names. This is a good system to keep in place and will be used for tryouts going forward.

11. U7 & U8 – Recommendations to balance Registration Numbers

AM: There are currently 17 skaters registered for U8 which is one squad that can make two teams when playing half ice. A good number in U8 would be 36. U7 registration is high and the option of moving some up to U8 was discussed. The discussion was differed because LMLL meeting had not been held and would affect decisions in these age groups.

12. Tryouts and Committees

MH: When you go out for a division 2 or 3 board members per group would be most effective. It is important if you are evaluating for a REP team, you should stay for the AE team to the support from previous skate observations.

Player Evaluation Committees:

- U8 - AM, BR, SP
- U9 Girls – JS, MH,
- U9 Boys – SP, BR, AM
- U11 Girls and AE team – MH, JS,
- U11 Boys – PW, MR, KD
- U13 Boys – CD, PW, MR
- U15 Boys - JR, PC, AW, SP
- U18 Boys – PW, BS, MH

MH If you can't make it, reach out to another board member so we can be there to support the coaches.

13. Coaching Update

JR: We use to accept the declaration for the Vulnerable Screen Check but there is no current record from previous seasons. We will start fresh and have everyone get a recent police check through the online link on the [website](#) under the Volunteer tab. There is also a link to the Volunteer Letter from IMHA.

-Registration for Silver Stick needs to be completed for all levels. ACTION: AM and BS will get ahold of Silver Stick and get all teams registered in IMHA.

-We have 27 teams and still have 15 coaches to assign.

-3 teams in U11 Girls and we need to assign an AE coach.

-2 teams in U9 girls and we do not have a lead to run that tryout. We will evaluate the skaters and determine if we will go with 2 tiered teams.

-U8 boys REP has had a recommendation to have Chris Warren assigned to this age group.

- **Coaches Package**

KB and KD have developed a coaching package that all head coaches will be given. This will allow these key individuals who represent the IMHA organization to have all the information they need.

- KB and KD handed out the Table of Contents with information to be included in the package and the board discussed what other information could be added to the package.
- Packages will be given out to REP coaches who have already been assigned.
- Administration expense will be refunded for these packages.

14. Shamrock League – Team Classification

PW: We are listed as a C team for 1st entry REP and D team for 2nd entry REP. 75% in OMHA classification and 25% in another to help support the classification.

15. Website Access

MH: Too many people had access to the website and the board discussed who should have access. KB and MH have access to the site for updating and communication. Coaching director JR will have access until the end of tryouts to access coaching applications.

16. Round Table

-Referee School Refund Inquiry

PW: We had 10 members accepted to the ref school which costs \$250 dollars. We have sometimes granted back some of that fee when we only sent 3 applicants. This is a not a volunteer position and you will be making the money back.

PW make a motion to not reimburse these fees. 2nd by SP. Carried

-OMHA – Tournament Travel Permits

PW: Coaches need to send their travel permits to PW when they have them.

-U18 2nd Entry Teams

-PW: We currently have 27 skaters for tryouts. We would like enough to support 2 REP teams. Lucan has players they can send and that will give 3 teams of 15. If we take 4-5 players from Lucan. 5 at LL then we can do a U18 AE team.

- o KB made a motion to have a 2nd REP team and a 3rd LL for the U18 boys. 2nd by SP. Carried

-OWHA Update

SP: Here are team updates for intent to register.

- U9 C
- U9 HL
- U11 B
- U11 C
- U11 HL
- U13 B
- U13 C
- U15 B
- U15 C
- U18 C

-The Board discussed changing **volunteer credits** for timekeeper from 3 to 5 credits. Only one name per team could be added to this credit. The board differed this discussion until next meeting for further discussion about volunteer credits.

17. Next Meeting is TBD

18. JS made a motion to **adjourn the meeting**. 2nd by JR. Carried.

Motions approved via email:

August 20th, 2022

- JR made a motion to name Adam Nemeth the U9 Girls Lead for preseason skates. 2nd by JS. Carried.

August 22nd, 2022

- CD made a motion to order a complete set of home and away jerseys for U11 age group (36 jerseys total for a cost of \$4140.00). 2nd by RS. Carried.

August 28th, 2022

- RS made a motion to approve the following **cheques for processing**:
 - Pete's Sports \$5,932.50 (Socks)
 - Pete's Sports \$ 610.20 (Jersey Bars)
 - Privit \$1,582.00 (Records)

Motion was 2nd by MR. Carried

August 31st, 2022

- RS made a motion to approve the following **cheques for processing**:
 - Pete's Sports \$ 762.75 (Jersey Bars/Pucks)

Motion was 2nd by PW. Carried

- MR sent to the board scenarios for the ice schedule. IMHA is growing and has 4 additional teams this season across the Association.
- PW made a motion for no weekday morning ice times to be scheduled, with rotating U11 teams for full ice and half ice practices (5 practice ice times for 7 teams). As part of these 5 ice times, Friday night 80 minutes being split will be changed to two 40 minute full ice sessions with no flood. 2nd by BS. Carried.